

Albert Gallatin Area School Board – Regular Meeting Minutes

D. Ferd Swaney Cafeteria

Wednesday, June 21, 2023

MEMBERS PRESENT: President Eric Miller, Vice President Doug Sholtis, Secretary Betty Moser, Treasurer Ryan Porupski, Paul Dunham, Carla Franks, David Howard, Carl Planiczka, Jamey Capozza

MEMBERS ABSENT: None

ALSO PRESENT: Superintendent Christopher Pegg, Business Manager Vincent Belczyk, Solicitor Amy Schrempf

President Miller called the meeting to order at 6:00 pm followed by a moment of Silent Meditation and the Pledge of Allegiance after which all present responded to roll call.

PUBLIC FORUM

Alison Perry high school Instructor recognized the STEAM Design students who attended the Design to Make a Different competition at Duquesne University on May 23, 2023. They created a prosthetic hand extension with tools and adapters. They won 4 awards: bronze in teamwork, silver in grit, gold in impact, and silver overall. Participants: Cameron Argabright, Gunnar Guesman, Elyse Hughes, Madison Mick, Cody Whoolery;

Justin Moccaldi addressed the board regarding the proposed Diversity in US History course. Stated the course should not be added to the high school curriculum. Discrepancies in course description. Course offerings listed on district website for parents to review. Board meeting should be streamed on YouTube or open platform. Public Forum opened to public without having to sign up in advance.

EXECUTIVE SESSION

A motion was made by Sholtis second by Porupski to enter in an executive session at 6:18 pm for personnel. All member present voting in favor of motion.

A motion was made by Sholtis second by Porupski to resume meeting at 6:51 pm. All member present voting in favor of motion.

An executive session was held on Monday, May 15, 2023 from 7:38 pm – 8:51 pm for personnel, student confidentiality and grievance. All members present voting in favor of motion.

An executive session was held on May 23, 2023 from 5:10 pm – 7:05 pm for personnel. All members present voting in favor of motion.

An executive session was held on May 24, 2023 from 6:00 pm – 7:22 pm for personnel. All members present voting in favor of motion.

An executive session was held on June 13, 2023 from 5:05 pm – 6:39 pm for personnel. All members present voting in favor of motion.

An executive session was held on June 19, 2023 from 6:46 pm – 9:24 pm for personnel. All members present voting in favor of motion.

ADODT AGENDA

A motion was made by Howard second by Planiczka to adopt the agenda as presented. All members present voting in favor of motion.

Page 2

A motion was made by Moser second by Franks to appoint Ryan Porupski as Board Treasurer for the 2023-24 school year effective July 1, 2023 thru June 30, 2024.

All members present voting in favor of motion.

A motion was made by Sholtis second by Franks to appoint Betty Moser as Board Secretary for a four-year term effective July 1, 2023.

All members present voting in favor of motion.

APPROVE MINUTES

A motion was made by Capozza second by Dunham to approve minutes of the regular meeting held on May 17, 2023.

All members present voting in favor of motion.

TREASURER'S REPORT

A motion was made by Dunham second by Capozza to accept the treasurer's report including tax collections for May 2023 and preliminary financial statements as presented.

All members present voting in favor of motion.

BILLS AND PAYROLL

A motion was made by Planiczka second by Capozza to grant permission to pay the following bills and payroll for June 2023.

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$4,580,563.41
2. Current month general fund bills in the amount of \$1,940,111.91
3. Cafeteria fund bills in the amount of \$81,835.52

All members present voting in favor of motion.

ACTIVITY ACCOUNTS

A motion was made by Howard second by Franks to accept activity account report as presented by building principals.

All members present voting in favor of motion.

CAPITAL PROJECTS

A motion was made by Franks second by Howard to approve the following payments from the Capital Projects:

1. Open Systems Pittsburgh LLC. \$202,660.00, payment application #2 for work performed on the Fire Alarm System of the Vestibule Project.
 2. Omega Building Co. \$46,593.94, payment application #7, and \$19,425.78, payment application #8 for work performed on the General Construction Portion of the Vestibule Project.
- Total Capital Projects: \$268,679.72

All members present voting in favor of motion.

SOUND SYSTEM

A motion was made by Howard second by Franks to approve invoice paid previous month to Smart Solutions Technologies, L.P. \$31,580.35 for replacement AG High School sound system.

All members present voting in favor of motion.

INCIDENT IQ

A motion was made by Dunham second by Howard to approve the purchase of Incident IQ work order and inventory system for the maintenance and technology departments. Recurring annual cost is \$10,786.99 with a

one-time setup fee of \$2,287.50.

All members present voting in favor of motion.

BUDGET TRANSFERS

A motion was made by Capozza second by Moser to grant permission to make all necessary budgetary transfers for fiscal year ending June 30, 2023.

All members present voting in favor of motion.

DEPOSITORIES

A motion was made by Planiczka a second by Sholtis to approve the following depositories for the 2023-2024 school year:

1. First National Bank
2. PSDLAF Fund (Pennsylvania School District Liquid Asset Fund)
3. PLGIT – Pennsylvania Local Government Investment Trust
4. United Bank

All members present voting in favor of motion.

ACSHIC

A motion was made by Moser second by Capozza to as required by the affordable Care Act, authorize offering the Allegheny County Schools Health Insurance Consortium (ACSHIC) to uninsured employees of the Albert Gallatin Area School District.

All members present voting in favor of motion.

WORKERS COMPENSATION

A motion was made by Howard second by Franks to grant permission to purchase Workers Compensation with Caputo Insurance Agency as broker of record, provided the policy is written by Synergy Comp Insurance Co; at a premium of \$137,477.00 and an additional fee of \$24,000.00 for safety loss.

All members present voting in favor of motion.

INSURANCE PACKAGE

A motion was made by Howard a second by Capozza to grant permission to purchase Insurance Package (Property, Liability, Auto, Inland Marine, Crime, School Leaders E&O, and Umbrella coverage) with Utica National Ins. Co. at a premium of \$183,502.49 which includes a \$1,000,000 Cyber Liability Limit.

All members present voting in favor of motion.

CS&E DDC PM AGREEMENT

A motion was made by Planiczka second by Dunham to approve annual renewal of Combustion Service & Equipment Co. Schneider Electric DDC PM Agreement for all school buildings in the amount of \$13,320.00, no increase from previous year.

All members present voting in favor of motion.

NEW SECURITY CAMERAS

A motion was made by Porupski second by Franks to approve purchase of new security cameras for High School from Biztec at a cost of \$104,146.86. PEPPM #533902-155. This will be paid using ARP-ESSER funds.

All members present voting in favor of motion.

BAND BIDS

A motion was made by Planiczka second by Dunham to awards Band bids for high school, middle school, and elementary schools for 2023-2024 school year to Fawley Music at a cost of \$ 28,551.05.

All members present voting in favor of motion.

ALARM SYSTEM CELLULAR DIALERS

A motion was made by Moser second by Capozza to approve the purchase of alarm system cellular dialers to the remaining (5) buildings - Central Office, AL Wilson, D. Ferd Swaney, George Plava, and North MS – at a cost of \$4,517.62 through Guardian Protection Services. Cost to be paid using Capital Projects. Recurring monthly charges are \$56.00 each building respectively.

All members present voting in favor of motion.

HI-SCAN ROLLER TABLES

A motion was made by Dunham second by Howard to grant permission to purchase four (4) Hi-Scan Roller Tables including software and installation from Access Control Systems at PA State CoStar cost of \$113,730.11. Scanners to be located at elementary schools.

All members present voting in favor of motion.

SENSORY ROOM AT MASONTOWN

A motion was made by Franks second by Capozza to grant permission to purchase a Sensory Room for Masontown Elementary at a cost of \$49,009.91 paid by Access funds.

All members present voting in favor of motion.

SENSORY ROOM AT AG SOUTH

A motion was made by Moser second by Sholtis to grant permission to purchase a Sensory Room for AG South Middle School at a cost of \$53,514.69 paid by Access funds.

All members present voting in favor of motion.

SOLICITOR'S REPORT

None

POLICIES

A motion was made by Capozza second by Franks to approve first reading of Policy 800 Records Management. All members present voting in favor of motion.

A motion was made by Dunham second by Howard to approve first reading of Policy 830 Security of Computerized Personal Information/Breach Notification.

All members present voting in favor of motion.

A motion was made by Capozza second by Franks to approve first reading of Policy 830.1 Data Governance – Storage/Security.

All members present voting in favor of motion.

ATSI PLAN

A motion was made by Howard second by Dunham to approve the high school ATSI plan as presented.

All members present voting in favor of motion.

ACT 44 REPORT

A motion was made by Franks second by Dunham to approve the Act 44 Report as presented.

All members present voting in favor of motion.

2023-2024 HEALTH AND SAFETY PLAN

A motion was made by Planiczka second by Howard to accept the Albert Gallatin Area School District's 2023-24 Health and Safety Plan as presented.

All members present voting in favor of motion.

2023-2024 EMERGENCY INSTRUCTIONAL TIME TEMPLATE

A motion was made by Howard second by Capozza to accept the Albert Gallatin Area School District's Emergency Instructional Time Template Section 520.1 and Temporary Provisions of Instruction Resolution – 2023-24 School Year as presented.

All members present voting in favor of motion.

RETIREMENT

A motion was made by Dunham second by Franks to accept the retirement of Darlene Ketter, Special Education Instructor effective June 7, 2023.

All members present voting in favor of motion.

Mr. Pegg thanked Darlene for her 35 years of service and wished her a long, happy and healthy retirement.

A motion was made by Dunham second by Franks to accept the retirement of Amy Lewis, Elementary Instructor effective June 7, 2023.

All members present voting in favor of motion.

Mr. Pegg thanked Amy for her 32.5 years of service and wished her a long, happy and healthy retirement.

A motion was made by Planiczka second by Capozza to accept the retirement of Edward Livengood, Security effective June 7, 2023.

All members present voting in favor of motion.

Mr. Pegg thanked Ed for his 10 years of service and wished him a long, happy and healthy retirement.

A motion was made by Moser second by Capozza to accept the retirement of Eugene Franks, Maintenance effective August 15, 2023.

All members present voting in favor of motion.

Abstain: C. Franks

Mr. Pegg thanked Gene for his 36 years of service and wished him a long, happy and healthy retirement.

PERSONNEL

A motion was made by Sholtis second by Porupski to approve motions under Personnel Item E through N.

All members present voting in favor of motion.

FMLA

E. Grant Robert Tate, Custodian a FMLA from May 15, 2023 through July 17, 2023.

HIRE ELEMENTARY INTERVENTION TEACHERS

F. Grant permission for Administration to hire five (5) Elementary Intervention Teachers (formerly Tutors) for one school year only, compensation equivalent to Step 2 of the teacher's salary schedule, with benefits. To be placed by Administration.

NEW HIRE

G. Hire Jessica Patterson as 10 month Secretary at AL Wilson Elementary School.

H. Hire Elizabeth Roseski as floating secretary. Position to be eliminated upon placement of next open secretary position.

AWARD POSTIONS

I. Award the following positions according to contract:

1. Maintenance – Chuck Myers
2. Dayshift Custodian at AG High School – Mark Jones
3. Dayshift Custodian at Friendship Hill Elementary – Jeff Azzardi
4. Dayshift Custodian at AG South Middle School – Tom Shiflett
5. Afternoon Shift Custodian at AG South Middle School – Scott Popovich
6. Afternoon Shift Custodian at AG North Middle School – Ricky Michaels
7. Afternoon Shift Custodian at AL Wilson Elementary – Kendra Guthrie

AWARD POSITIONS

J. Award the following positions for the 2023-24 School Year:

1. Grade K at AL Wilson Elementary – 1 year only – Jennifer Leighty
2. Grade 2 at AL Wilson Elementary – 1 year only – Stephanie Baker
3. Grade 3 at Friendship Hill Elementary – 1 year only – Christine Spaw-Moats
4. Grade 3 at George J. Plava Elementary – 1 year only – Rachael Sunyak
5. Grade 4 at George J. Plava Elementary – 1 year only – Kayla Grimm
6. Summer Advancement/Recovery Physical Education Instructor – Tom Corazzi
7. Grade K at Smithfield Elementary – Tiffany Jobes
8. Grade 2 at AL Wilson Elementary – Crystal Eicher
9. Lifeskills Instructor at AG High School – Nicole Williams
10. Grade 2 at Friendship Hill Elementary – Emery Dirda
11. Drama (plays) – Rebecca Taylor
12. Musical – Rebecca Taylor
13. Head Teacher – Smithfield Elementary – Christine Robinson

AWARD K-5 ELEMENTARY ASSESSMENT POSITIONS

K. Award the following the K-5 Elementary Assessment positions:

1. Maryann Rush
2. Ellen Conn
3. Jamie Kamp
4. Krysten Hanchek
5. Kristin Rozgony

REAPPOINT JROTC INSTRUCTIONS

- L. Re-appoint Lieutenant Colonel Joseph Walsh as the Albert Gallatin Area School District JROTC Senior Army Instructor for the term commencing August 1, 2023 and terminating midnight, June 30, 2024 pursuant to employment contract as presented. Compensation shall be equal to the Minimum Instructor pay as from time to time established by the United States Army. Lieutenant Colonel Walsh shall be employed the appropriate number of days as required by the U.S. Army for salary and reimbursement purposes.
- M. Re-appoint Command Sergeant Major Alexander Lashendock as the Albert Gallatin Area School District JROTC Army Instructor for the term commencing August 1, 2023 and terminating midnight, June 30, 2024 pursuant to employment contract as presented. Compensation shall be equal to the Minimum Instructor pay as from time to time established by the United States Army. Command Sergeant Major Alexander Lashendock shall be employed the appropriate number of days as required by the U.S. Army for salary and reimbursement purposes.
- N. Hire Brady Shore as high school volunteer assistant track coach pending receipt of all proper documents.

AMENDMENT TO ACT 93

A motion was made by Howard second by Capozza to approve the amendment to the Addendum to Administrators Compensation Plan (Act 93) as presented.
All members present voting in favor of motion.

NEW HIRE

A motion was made by Moser second by Porupski to hire Lauren Clemmer as Elementary Special Education Director.
All members present voting in favor of motion.

EXTRA-CURRICULAR FACULTY MUSICIAN

A motion was made by Capozza second by Howard to approve Chaz Berkshire as high school extra-curricular faculty musician retroactive for the 2022-23 school year.
All members present voting in favor of motion.

PRINCIPAL REALIGNMENT

A motion was made by Planiczka second by Sholtis to approve the realignment of Dr. Eric Witt to High School Principal effective for the 2023-2024 school year.
All members present voting in favor of motion.

IU EDUCATIONAL SERVICE AGREEMENT

A motion was made by Dunham second by Moser to approve the Educational Services Agreement with the Intermediate Unit 1 for the 2023-2024 school year.
All members present voting in favor of motion.

FACILITY USE

A motion was made by Planiczka second by Capozza to grant permission to AG Youth Football League to use the AG North Middle School for Football practice from 5:30 pm – 8:30 pm and AG High School for games from 10:00 am – 8:00 pm from July 17, 2023 through November 6, 2023: Ashley Yeager.
All members present voting in favor of motion.

SUBSTITUTE TEACHER BONUS

A motion was made by Moser second by Capozza to approve day to day substitute teachers, who work a minimum of 100 days in the 2023-24 school term, receiving a bonus of \$1,000 to encourage the greater availability of day to day substitute teachers. Payment to be made at the conclusion of the school term.
All members present voting in favor of motion.

FOOD SERVICE COOPERATION AGREEMENT

A motion was made by Howard second by Sholtis to approve Director of Food Service Cooperation Agreement between Albert Gallatin Area and Southeastern Greene School Districts, subject to approval of the agreement by the District's Solicitor as to form. Southeastern Greene will reimburse the district 10% of the Food Director total employee cost.
All members present voting in favor of motion.

JROTC PROGRAM ACCESS

A motion was made by Dunham second by Capozza to approve the continuation of the JROTC Program Access between Albert Gallatin School District and Jefferson-Morgan School District for the 2023-24 school year.
All members present voting in favor of motion.

WVU STUDENT NURSES

A motion was made by Porupski second by Howard to approve the following WVU student nurses for fall clinical's at various times, throughout the district, pending receipt of clearances: Marcella Snyder, Sophia Smith, Elizabeth Gould, Sydney Cain, Bella Hale

All members present voting in favor of motion.

SPECIAL COUNSEL

A motion was made by Sholtis second by Porupski to approve the retention of special counsel Gary Altman to complete a personnel investigation at a rate of \$240.00 per hour, as presented.

All members present voting in favor of motion.

ADJOURNMENT

The next regular meeting will be held Wednesday, July 19, 2023 at 6:00 pm in D. Ferd Swaney cafeteria.

A motion was made by Capozza second by Sholtis to adjourn the meeting 7:08 pm.

All members present voting in favor of motion.